



**St Paul's CofE Junior School  
Meeting of the Full Governing Body**

**MINUTES**

**Date:** Tuesday 16<sup>th</sup> July 2019  
**Time:** 6.00pm

**Present:** A Owen – Chair  
J Thompson – Vice Chair  
R Goodhand (arrived at 6.30pm)  
M Gould  
C Brown  
L Milton-Downes  
M Hood  
C Partridge  
A Muggleton

**In Attendance:** T Roberts – Clerk  
D Fingleton – Assessment  
L Parfitt - SENCo

**Apologies received and accepted from:** None

**Absent:** None

**Pecuniary Interests from Agenda Items:** NIL

**Agree Minutes from Previous Meeting:**

FGB minutes agreed and signed  
Finance Meeting minutes agreed and signed

**Matters Arising from Minutes:**

NIL

Signed  .....

Date: 12/07/19 .....

## SENCo Report:

Key points are:

- Increase in SEN numbers especially Year 3 – equates to 1/3 of the cohort
- Funded children are gradually moving to EHC's
- Some SEN are also Pupil Premium
- Reduced input from Educational Psychologist / Language team due to county budgets
- Referral system in place for ELSA and School Counsellor
- TA's working on targeted interventions
- Team Teach training completed by teaching / TA staff
- 1 permanent exclusion
  
- SEN Audit not completed yet. Need L M-D (Senco Governor) to have more input. Suggested meeting ¾ times per year.

*GB challenge:*

*What are we expecting in Year 3 Sept intake?*

- 'nice bunch'
- 1 child has been held back an academic year
- No funded children
- 2 were previously funded but no longer due to banding changes
- Possibly able to re-apply at end of Year 3
- Planned small group interventions

*GB challenge:*

*How was 'Transition Day'?*

- Very good, great activities
- Year 3 staff to take full control over transition for next year including Explorer's Club

*GB challenge:*

*Are the CLP SENCo's working together?*

- 7 schools in CLP
- 1 not allowed to attend due to being part of the BWMAT
- 1 SENCo never released from school
- Educational Psychologist hours shared between schools so very little time for each school. EP hours decided by Head's rather than SENCO's in other schools

*GB challenge:*

*How are the Year 3 children diagnosed as SEN and is the remaining 66% at expected standard?*

- Needs are taken at 'face value' when the children first start and then reviewed at the end of the Autumn Term.
- Year 2 results are not always accurate – initial baseline assessments at the start of Year 3 are often very different to KS1 data
- 75% at 'Age Related' when leaving the Infants may be inflated
- L Parfitt has meetings with staff and parents prior to pupils starting and catch up meetings after 1<sup>st</sup> term of those who appear to be struggling.

Signed .....



Date: ..... 12/9/19 .....

- CP & LP would like books to come from the infant schools but has never happened despite several requests
- Expectations are very different at St Paul's. Disparity is shown between St Pauls' & Infants.
- SEN children get the 'best deal' due to time spent with transition groups

GB wishes to thank LP for her report and all her hard work throughout the year.

JT Proposed : GB identifies 2 people to meet with GB at Shepton Mallet Infants to improve the continuity between schools

AO & CP stated they have tried on several occasions but it appears a 'closed shop'

JT to formally request meetings

RG happy to communicate with SMI as he is also a Governor there but suggested a formal letter be written to the Chair of Governors.

RG intends to carry on at SMI to try to encourage the linking of the schools

**ACTION:** AO & JT to draft a letter.

### **SATs results & Analysis:**

Overview of Results:

- School – Reading 71%, Maths 76%, Grammar 78%, Combined 64%
- National – Reading 73%, Maths 79%, Grammar 78%, Combined 65%
- Results slightly down on last year
- Reading results were largest hit which could have been due to changes in the Reading paper. They appeared to be a test of stamina rather than reading. Reading text was not 'boy friendly'
- Reading results were down 4.5% across Somerset
- Maths – Arithmetic papers very very good  
Reasoning papers were less positive – lots of special questions that were very time consuming
- Writing – big changes this year  
Teacher Assessments only
- Grammar – general grammar is OK. Spelling is the main issue.
- Science – School 87%      National 82%
- The number of pupils reaching their 'end of year' targets was promising.

Signed .....



Date: .....

12/9/19

- January teacher predictions were pretty accurate but these are no longer taken into account.

CP – Benchmarked our results against Elmhurst / St Aldhem's / Evercreech

All had a 'wake up call'

Disappointed with Reading scores

Early phonics / reading skills from infant schools has an impact. The 2 infant schools use different phonics methods.

Would like a 'shared language' between the schools to help child progress

DF/AM – EAL pupils struggled due to change in questioning / reasoning with also had an impact on results this year.

*GB challenge / comments:*

*In a 'no-win' situation if using different phonics methods.*

*Need more 'inter school' moderation*

*Need to make it a topic of conversation with GB of infant schools.*

CP proposed to stop working with the current CLP and possible work with Ansford CLP if things don't improve.

New Year 4 teachers (Sept 19) to try to increase reading levels. They were amazed at the progress made by Year 6 SATs results due to lower ability in Year 3/4

DF launched a new assessment scheme across the school to improve levels Accelerated Reader scheme excellent but there is a real need to read for 'stamina'

*GB challenge:*

*There is a real fear of 'preparing children for SATs' and not giving them a broad and balanced education. There is more to education than exam results.*

*The staff have created a great culture at St Paul's. The targets that the GB asked for at the last meeting have been met. St Paul's are achieving well with a difficult economic climate and community,*

*Do not 'beat yourselves up'. Somerset as a whole is not achieving.*

DF – the biggest critics are the children themselves !!

*GB challenge:*

*Can we improve standards in Year 3 & 4?*

CP – Movement in class teachers in September.

Expectations of 'outstanding' teaching

'Good is not good enough'

*GB:*

*Thank you to the Year 6 team. A superb job with SATs changes.*

Signed .....

Date: .....

12/9/09

### **Head Teacher Report:**

Report to follow  
School Structure distributed  
New Ofsted guidelines to be distributed

New Fixed Term post of Welfare / Attendance Officer has been created. A Harper (PFSA) will be working on Wednesdays to attempt to improve our persistent absence figures. She will be line managed by T Roberts and work very closely with the Admin team.

Parent Questionnaire – great, positive responses

### **Premises Report:**

See attached report

Accident Report – Nil of Note

### **Finance Report:**

Brief update as to current expenditure. Month 6 report due to be completed in October prior to next Finance Meeting.

### **Safeguarding Update:**

MG (Safeguarding Governor) requested that this item be on every FGB agenda.

- Safeguarding Audit is in progress
- Safeguarding team have termly meetings to update on current cases
- My Concern has been implemented in school and is working very well. A brief explanation was given to the GB. A demonstration to be given at the next FGB meeting by CP
- Safeguarding Policy needs to be reviewed
- TR has recently been on a Safer Recruitment course and it confirmed that our staff recruitment process is very robust.
- DF reported that the Cyber Crime unit had been involved during this term and the matter is now closed.

*GB response:*

*Governors have a direct responsibility to ensure a correct response to safeguarding by the school.*

*L M-D (Parent Governor) felt that as a parent the school are very aware of safeguarding and manage well.*

Signed .....

Date: .....

### Summary by Chair of Governors:

- Thank you to all staff and Governors for their hard work this academic year.
- Changes have allowed opportunities to open up at St Paul's e.g the appointment of a new Deputy Head
- St Paul's has a very good leader and he thanked CP for his hard work.
- Happy that the Governing Body question and challenge the work by the SLT and staff.
- Now need to look at a 5 Year structure / possibility of joining an academy to ensure growth.
- Special 'Thank You' to CP and staff for the remarkable job you do. You all make the 'place what it is'.

Further 'thank you's' from JT and a special mention to A Brady (Chair of PTA) for her hard work and commitment.

### ACTIONS TO BE COMPLETED:

1. Letter to SMI and Bowlish regarding working together – AO/JT
2. Head Teacher Report to be completed to include % of outstanding / good teaching– CP
3. Demonstration of My Concern – CP
4. Ofsted Guidelines to be distributed when available
5. Review of Safeguarding Policy – JT/MG& TR

### Date of Next Meeting:

Thursday 12<sup>th</sup> September @ 6.00pm

Meeting closed at 8.17pm.

Signed .....



Date: .....

12/9/19.