



**St Paul's CofE Junior School
Meeting of the Full Governing Body**

MINUTES

Date: Tuesday 15th January 2019
Time: 6.00pm

Present: Albert Owen – Chair
Julian Thompson – Vice Chair
Chris Partridge – Head
Cliff Brown – Foundation
Robert Goodhand – Parent / Grandparent
Michael Gould – Parent / Grandparent
Anna Muggleton – Staff Governor

In Attendance: Tracey Roberts – Clerk & Business Manager
David Fingleton – SLT Member & Assessment Co-ordinator

Apologies received and accepted from:

Lucy Milton-Downes

Absent:

Mark Hood

Pecuniary Interests from Agenda Items:

None

Agree Minutes from Previous Meeting:

Agreed to be a true reflection of the previous meeting. Accepted and signed

Matters Arising from Minutes:

Election of Chair of Finance Committee

Michael Gould – Proposed by AO
Seconded by CB

Signed

Date:

20/4/19

Assessment:

Autumn Term data made available to the governing body by D Fingleton. Highlights were:

- Autumn data usually paints a 'darker picture' due to changes in curriculum, class teacher, friendship groups etc. Better results are seen when comparing Spring Term data.
- SPTO Assessment ceasing business at the end of the year. CP & DF currently trying to find a suitable replacement. Been in contact with several companies and will report back as soon as a replacement has been found. All teaching staff members will be involved in the decision.
- Pupil progress meeting held in December identified which interventions are needed. L Parfitt ensuring appropriate interventions are prepared and completed.
- Year 3 Autumn Term data always appears to take a 'dip' as KS1 data is often over inflated. Spring data gives a much more realistic picture.
- Year 3 class groupings appear 'unbalanced' so will be reviewed towards the end of the year
- Now need to look at Year group moderation and ensure it is taking place. Some teachers are 'cautious' with their assessment profiles so plan to increase the use of moderation. Need to support new members of staff with planning meetings & training
- Training needed for staff to analyse data and focus suitable interventions. Ensure no-one is 'coasting'

Update on interventions

- TA's now take a group across a year group to work with instead of just within a class.
- Continuous change within these groups happens to make most progress
- EAL teaching assistant has in class for several weeks due to the resignation of another member of staff. This will have an impact on the EAL progress.

Challenge by GB

- Are we being smart enough to be able to come up with different solutions?
YES. L Parfitt very imaginative
Benchmarking and assessment progress discussed with LP and her TA's
Input based on initial benchmarking
- Do we need more support in Year 3?
Re looking at support provision across the school
- Are targets set by Government / statutory?
No, school set (CP & Teachers)
FFT Aspire data used with test based data and teacher assessments

Signed



Date:

30/4/19

Head Teacher Report:

Head Teacher Report e - mailed to all governors prior to the meeting

Questions and challenges addressed during the Assessment Data discussion earlier in the meeting.

Deputy Head Appointment

- Draft advert sent to AO & JT who would like to SLT to give any further suggestions regarding the Job description. It is important for them to have an input
- Aim to advertise by 22nd Jan in Dillington & online initially with permission from the Governing Body to extend to TES if needed.
- Closing date agreed as 25th Feb
- Shortlisting agreed 25th Feb
- Interviews 13th March
- Interview panel to include AO, CB, MG from the governing body

Finance Report:

Month 9 Report to be completed by T Roberts & R McNaught on 21st January. TR will report its finding to the Finance Committee at the meeting on 26th February.

AO & MG to complete the SFVS Return with TR on 26th February

CP – wanted to let the Governing Body know that the reporting that TR provides the Governing Body is not standard. Other schools do not provide a monthly comprehensive report nor do they have such full explanation of school finances.

JT & MG – wanted to thank TR for her hard work.

Premises Report:

S Townend has settled in well and has undergone training in several areas. A good appointment

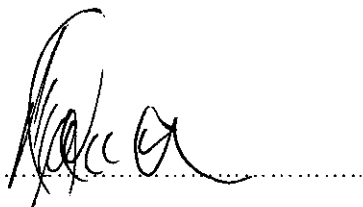
Update from break in – no new information from the police

1 camera repositioned

1 further camera to be purchased

Radon Gas update – 2 classes previously identified are now within acceptable limits. Queries regarding 3 further classrooms

Signed



Date:

30/1/12

AOB

1. Visit today by Stephen Williams, school SEP
 - Very positive feedback
 - Good 'buzz' around school
 - Positive compliments about behavior and relationships
 - Looked at latest data and will report back in approximately 8 weeks
2. Governing Body need to appoint a new governor to replace M Amos following his resignation. Possibly look to the Polish community for a new appointment.
3. Awaiting quotes for Kitchen area in Rainbow Room
4. Update on swimming pool demolition - Quote of £8000 for the demolition and removal of rubbish
Proposed by CP
Seconded by AM
Unanimous decision to proceed
CP will now contact SCC to gain the correct permissions.
5. PFSA risk of redundancy – see additional paperwork

NOTE:

TR to book MG on the next Governor Finance course

Date of Next Meeting: Finance – 26th Feb 2019

FGB – 30th April 2019

Signed

Date: