



St Paul's CofE Junior School
Meeting of the Full Governing Body

MINUTES

Date: Wednesday 13th January Via Teams

Time: 6.10pm

Present: A Owen
J Thompson
I Phillips
R Goodhand
C Brown
C Smart
C Partridge

In Attendance: T Roberts – Clerk / Business Manager

Apologies received and accepted from: L Milton-Downes
M Gould

Absent: None

Pecuniary Interests from Agenda Items:

C Partridge has links with Praestantia Technology (previously declared).
C Partridge has links with a local primary school via his wife (previously disclosed)
J Thompson is a Trustee of BWMAT (previously disclosed)

Agree Minutes from Previous Meeting:

Agreed & signed

Matters Arising from Minutes:

Governors reminded that there are vacancies for 1 Co-opted Governor & 1 LA Governor.

Signed


Date: 27.4.21

Head Teacher Update (due to Lockdown):

- Remote learning already in place. Just needs 'tweaking'.
- INSET Day allowed for planning
- 30% pupil attendance currently – 8 'bubbles'.
- 2nd letter sent to parents to try to reduce numbers to keep workforce safe
- TA interventions happening via Zoom
- 'Voice overs' on remote learning
- KS2 requirement of 4 hours learning per day being fulfilled
- Great feedback so far from parents. Parents like the accessibility of the work on the website.
- Staffing rota's for each bubble to allow for planning, remote learning, teaching, interventions and vulnerables.
- All pupils having the same 'experience' as 'in school' lessons are the same as 'remote learning' lessons
- Some staff concerns about certain pupils. Working closely on keeping in touch.
- Lots of devices on loan to families to assist with remote learning
- All staff are very supportive of each other

AO – looked at a random sample of remote learning and was hugely impressed. WELL DONE to all.

JT – feels 4 hours remote learning is unrealistic for the staff to prepare for but is extremely proud that staff are managing it.

Governors wanted to formally thank the staff for all their commitment and hard work.

CB – has there been any further update on 'free' data from BT for families in need?

TR – not guidance / instruction so far.

Free School Meal Provision update:

TR – Food parcels were provided by our catering provider over the Christmas holidays. All but one family were very happy with the quality and quantity of the food provided.

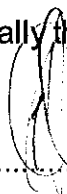
Meal Vouchers are being provided during lockdown as our focus is to concentrate on remote learning. TR arranging vouchers for all families that are entitled.

Latest DfE guidance (13.01.21) stated National Voucher Scheme via Edenred will be available from 18.01.21 or can us current voucher supplier and reclaim costs.

CP – thanked the Admin team for all their support especially with the provision of FSM

AO – formally thanked TR and her team

Signed



Date: 27.4.21

Safeguarding Update:

- Not as many DASH reports as expected – positive
- Normal safeguarding occurring in school
- Pupils of concern are IN school currently
- Small amendments have been made to COVID 19 Risk Assessment since lockdown.

AO – Do Governors need to read & sign new Risk Assessment?

CP – Yes please. Available to download at My Concern

AO – What about staff wellbeing especially CP, CS & TR?

CP – Introducing 'Well Being Wednesday'

TR – Introducing cake / biscuit days

CP – staff bereavement this week so careful eye being kept on remainder of year group staff to monitor workload

CP, CS & TR feel well supported by the rest of the team. Very much 'everyone looking out for each other'

AO – Are the Governing Body supporting enough?

CP – Yes & No. Aware that they are at the end of the phone if needed but would love for members to join Zoom assemblies / celebrations etc.

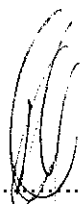
Finance Update:

TR just completed the Month 9 Reconciliation.

Highlights / points to note:

- 63% of budget spent to date (Expected at Month 9 is 75%)
- Claim submitted for £13,107 with DfE for additional COVID 19 costs
- Started to use COVID 19 catch up funding prior to latest lockdown.
- BUF 3 due in February should show catch up funding and additional FSM funding for Christmas & February meals
- Tesco 'Bags for School' grant awarded and deposited in Unofficial Fund for clear audit purposes.
- Received 42 DfE devices
- Month 9 Financial Report dates booked remotely
- Crossing Patrol donation from PTA to be covered by school this year as very little fundraising has occurred.

Signed



Date: 27.4.21.....

Autumn Data:

- Some progress made from September to December maybe 'wiped out' during lockdown for Spring Term
- At the end of Autumn Term several year groups were making good steady progress
- Year 4 cohort have always been a concern
- Catch up programs / interventions were slowly producing progress. It was hoped that most would have been 'back on track' by the end of the Spring Term.
- Feeling now is that the majority of pupils will revert back to the start of the Autumn Term.
- Continued with 2 Pupil Progress meetings per term in the Autumn Term.
- Majority of the pupils are 1-2 terms behind where they should be.
- Pupils were struggling in Maths.
- Many Year 3 pupils were working at Year 1 level following lockdown with parents saying there was no provision or input over the first lockdown period.
- Phonics interventions were in place and there was good evidence of progress prior to this lockdown.
- Understanding that we will need to 'start again' when we return to school.

AO – *what can the Governing Body do to help?*

CP – suggested simple activities like reading via Zoom especially for SEN children.

JT – Unfortunately in our society those pupils with support at home will make better progress in this situation than those who don't.

Good to hear that pupils had a 'normal' term and that the data shows they made better progress than expected.

Great effort by all teachers. Well done to everyone

CP – Worried about Year 3 & 4 progress. Worried about pupils without 'home support'. Knows they will make progress if they are in school but must balance this against keeping the staff safe and well.

A.O.B:

TR will email the login details for the new secure section on the school website for Governors to access.

Meeting closed at 7.20pm.

Date of Next Meeting:

TR will confirm via e mail.

Signed



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