



St Paul's CofE Junior School
Meeting of the Full Governing Body

MINUTES

Date: Wednesday 26th January 2022

Time: 6.00pm

Present: A Owen
C Partridge
M Berkeley
J Tucker
R Goodhand
C Brown
L Milton-Downes
D Reeves

In Attendance: T Roberts – Clerk to Governors
D Fingleton – Assessment Lead

Apologies received and accepted from: C Owen
H Farquhar
R Lord

Absent: None

Welcome to new Governor: Official welcome to Daniel Reeves- New Co-Opted Governor
Welcome in person to Julian Tucker & Martin Berkeley

Pecuniary Interests from Agenda Items:

CP declared his ongoing friendship with owner of Praestantia – IT Company
L Milton-Downes declared that she has been asked to give legal advice regarding an issue with the classroom partition wall.

Pecuniary Interests from Agenda Items: Nil

Agree minutes from previous meeting:

Agreed and signed – nominated C Brown, seconded R Goodhand

Matters Arising: None

C Partridge wanted to thank the Governors for their time and commitment to St Paul's. It can be a 'thankless job' at times.
It is hoped that Governor Meetings can take place in classrooms in the near future to allow Governors to see work produced.

Signed

Date: 26/1/2022

Current School Structure:

- 2 new TA's recently employed
- Internal promotion of TA to HLTA
- New Beanstalk reading volunteer
- New 'non class based' Teacher appointed
- New PFSA appointed for 3 day / week role
- M Helps retiring at Easter

School Data:

Presented by D Fingleton / C Partridge (see attached information)

Highlights are:

- No national data provided at present
- Would like other schools to share data but think this is unlikely
- No SATs for last 2 years and no requirement to provide any data which has led to some results being inflated. Local infant schools has 2 different ways of publishing data.
- Pupil Premium and Free School Meal percentages are higher than the national average.
- School will not achieve 'outstanding' due to its attendance data
- Attainment = currently where the pupils are working (Age Related Expectations)
- Progress = how much progress each pupil has made in the Autumn Term.

Headline:

- COVID 19 has had a massive impact on pupils learning. Attainment is low and slow and the pupils are playing catch up. This is also a 'national picture'.
- Progress is good. Every child has made at least 1 progress point in the Autumn Term but St Paul's expectation is at least 1.5 progress points.
- To put in perspective, they last time the current Year 6 cohort had a full year in school was when they were in Year 3!
- Biggest impact is in Writing and SPAG
- Reading is good but the comprehension / understanding of what has been read has been impacted.
- Lots of staff collaboration and moderation between teams.
- Catch up Curriculum in place
- Focused interventions from Teachers & TA's
- Needed to purchase KS1 books and teaching materials over the past few months due to the needs of some Year 3 pupils
- Phonics Lead has a long list of pupils to work with.
- Pupil Progress Meetings currently taking place to ensure that data is 'secure' and not under / over inflated.
- CP would like Year 6 to undertake a project that could be carried on in Year 7 at their chosen Senior Schools.

Signed

Date: 26/1/2022

Barriers to Learning from DF Report:

Impact of COVID19 and lockdowns – significant disruption to learning across all year groups (*March - July 2020 and January – February 2021*).

Year 3 pupils missed 2 key years (1 and 2), some pupils unable to read or write own names on arrival.

*Spring 2021 had a focus on pupil wellbeing.

*No KS1/2 data 2020,2021. No requirement on statutory testing or reporting of data.

*Variable data from infant schools (*reliability issues*).

*Parental engagement in home learning, remote learning and home reading (*Go Read take up relatively low across school, 16 out of 83 families attended Yr6 SATs meeting*).

*Attendance issues. Attendance now affected by self-isolation periods for pupils and staffing.

*Writing identified as key issue within school (*SDP*) and identified nationally (*in part to a result of school closures*)

*Significant gaps in learning. Many children still receiving interventions based on previous years objectives. Spelling and handwriting is impacting on writing (*even with support*).

*Poor tables knowledge is slowing down children in other areas of maths.

*Grammar attainment low in all year groups, a technical subject impacting on children's understanding of even some basic concepts.

*Changes to staffing – TAs, EAL post vacant.

*PFSA/My Concern reports show incidents of pupils with anxiety, social difficulties at home and school. Pressure on Year 6 pupils with return of KS2 SATs.

Governor challenge to data:

L M-D – why is there no data published nationally?

DF – Decision made by Government. Government concentrating on GCSE / A Level outcomes currently.

SATs are due to take place in May but data / results will not be produced.

AO – There has also been another change to the Education Minister which also has an impact on decisions.

CB – Does poor attendance run in families. Do siblings follow siblings?

AO / CP – Yes, absolutely.

CP – Hoping that the new PFSA appointment will be able to make some improvements with persistent absentees.

RG – As a volunteer reader he thinks reading has improved in Year 3's in the past couple of years.

CP / DF – Reading has improved but the comprehension / understanding is still lacking. This maybe that parents read with their children during lockdowns but didn't go deeper and question their understanding of the book.

AO & CP – wanted to thank D Fingleton for the production of the data and his presentation.

Signed

Date:

Safeguarding:

L Milton-Downes is the named Safeguarding Governor.

Brief Safeguarding explanation given to new Governors:

- Use of My Concern to report concerns. All Governors are given a login but please speak to a member of staff if you have any concerns and are unsure how the system operates.
- St Paul's has 5 DSL members due to number of families needing support (most schools would have a maximum of 2)
- KCSIE a crucial document. All staff asked to read and sign to confirm.
- All staff must read the Safeguarding policy
- Explanation of **PENS** – types of abuse Physical, Emotional, Neglect, Sexual.
- E Safety has been a big issue again recently. The use of TikTok and Omigle have caused problems in Year 5 & 6.
- E Safety workshops for Parents run every year by D Fingleton but attendance is quite often poor. A stronger message need to get to parents regarding E-Safety.

AO – Spoke about the need for a named GDPR (Data Protection) Governor.
R Goodhand volunteered and was 'seconded' by C Brown.

Thank you.

COVID Restrictions:

- Steady trickle of positive cases recently
- Large problem in Year 3 prior to Christmas break
- Impossible to get 'supply staff' so all members of the staff have gone 'above and beyond' at times for the pupils.
- Use of Class Dojo to communicate class numbers and restrictions to parents.
- Will look to setting up a Governors group to ensure all are informed.

Finance Report:

Month 9 Finance Report:

The report was also produced remotely with R Reid from Education Finance.

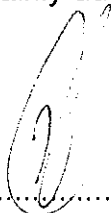
The highlights are:

- £1,552,198 allocation
- £288,995 carry forward from 20-21

Month 9 estimating a Year End Uncommitted Balance 136,784 which exceeds the anticipated year end surplus at Month 6 of £51,054.

This is mainly due to due to:

Signed



Date:

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- Increase in overall funding including School Led Tutor Funding, Recovery Premium & FSM funding
- Accurate cost centre predictions
- Careful daily expenditure

Looking ahead:

- Pupil numbers are still increasing. Year 3 in Sept 2022 are anticipated to be 90+
- Current Year 5 is 93 pupils
- 75% of School Led Tutor Funding can be used for Non Class Based Teacher.
- Gas and Electricity are expected to increase dramatically over the next 12 months.
- Looking to keep the 13 class structure for another academic year.
- Need to allocate more Pupil Premium funding to catering for FSM pupils. More pupils are requiring a hot meal at lunchtime due to financial pressures at home.
- Quotes for Interactive classroom boards, monitors and laptops recently accepted for around £10K.

A Owen & C Partridge thanked T Roberts & R Reid on behalf of the Governing Body for all their hard work in preparing the report and acknowledged the difficulties experienced working remotely on it.

A Owen proposed that the GB accept the Report. All agreed.

A Owen formally thanked T Roberts for her continued commitment and hard work with the school finances.

Head's Questions:

No further questions received.

AOB:

L Milton -Downes updated the Governing Body regarding the ongoing issue with the movable partition wall in Foxwell / Wickham Class that is not 'fit for purpose'.

Her firm of solicitors have proposed an acceptable resolution for the school of allowing the company to return to site and 'make good' the doors by repairing the ceiling damage in line with the Structural Engineer report.

The Governing Body agreed to proceed with this in a formal manner.

CP / AO wished to thank Lucy for her help in this matter.

M Berkely informed us that Collett Park Day was going to be held again this year on Saturday 11th June.

Signed



Date: 26/1/2022

A Owen informed that the Diocese has a range of workshops on offer. Of particular interest was 'Environmental Thinking for Schools'. CP suggested that K Symms or V Clark could attend.

Date of Next Meeting:

Thursday 3rd March @ 6.00pm

Meeting ended at 8.08pm

Signed

Date: