



St Paul's CofE Junior School
Meeting of the Full Governing Body including Finance Committee

MINUTES

Date: 23rd April 2020

Time: 2:00pm via Zoom due to COVID-19 lockdown

Present:

A Owen	Chair of Governors
J Thompson	Vice Chair
M Gould	Chair of Finance
C Brown	Foundation
R Goodhand	Parent / Grandparent
L Milton-Downes	Parent
I Phillips	Co-opted
C Partridge	Head
C Smart	Staff Governor

In Attendance: T Roberts Clerk to Governors / Business Manager

Apologies received and accepted from: None

Absent: None

Pecuniary Interests from Agenda Items:

C Partridge now supporting Crosscombe & St Michael's schools

Agree Minutes from Previous Meeting:

Minutes from 25.02.2020 agreed and signed

Matters Arising from Minutes:

SFVS has been completed and forwarded to SCC
Draft budget has been completed

Finance Report / Resume of Draft Budget:

Draft Budget and accompanying notes were distributed to all members of the Governing Body via email and hard copy.

The budget was explained by T Roberts – see Finance accompanying notes

Budget acceptance proposed by A Owen and seconded by M Gould. Full Governing body adopted the new budget plans unanimously.

FGB wished to thank T Roberts for all her hard work.

Signed 

Date: 14.7.2020

M Gould & A Owen aware that we are in unprecedented times and wish to meet (virtually) at the end of each month to ensure TR is fully supported

Questions raised from Budget setting:

The extra budget allocation to Maths, will it be enough?

CP – Baseline assessments will be completed when the children return to school

CS – Independent consultation was very valuable.

Is there enough bandwidth for new VOIP telephones?

TR unsure – AO & CB to visit school and check

Pupil Premium allocation

The GB liked the new way of showing the Pupil Premium grant in the budget as it allows for clear cross referencing. It is hoped that this clarity will enable the school to show the impact of the grant on learning.

COVID-19 Plans:

CP gave a summary of what is currently happening in school. The highlights are:

- Staff rota – currently working in school 1 day per week
- Average of 10 – 15 key worker & vulnerable children per day
- Staff trying to encourage EHCP children to attend
- Contact made with vulnerable families each week either by class teacher, SLT or PFSA
- Staff delivering FSM to children
- All meetings SLT, CLP, TAS via Zoom – working well
- Paper home learning packs available for those who struggle online
- I Pads given out on loan to families if needed
- FSM voucher scheme is 'challenging'
- Staff well being is monitored by C Smart, L Parfitt, T Roberts
- Extra Forest School sessions have been organized
- Update on return for maternity Leave for S Coffee
- Children spaced over 2 classrooms and rotate each day
- SLT rotating offices
- Transition of Year 2 children – parents are being contacted by email to welcome them. Information will be added to a Year 2 page on the website.

Questions raised from GB

Is there any PPE in school?

CP – ordered facemasks for staff

TR – ordered hand sanitizer / sprays

Discussion took place regarding 'academic catch up' especially the new Year 3 group. C Smart looking at phonics training for staff online and the possibility of other Early Year courses / support available.

Signed



Date: 14.7.2020

A Owen on behalf of the Governing Body thanked ALL the staff for their hard work especially C Partridge & C Smart. The GB are very proud of what the staff have achieved.

A.O.B:

None

Date of Next Meeting:

tbc – early July

Signed


Date: 14.7.2020