



**St Paul's CofE Junior School**  
**Meeting of the Full Governing Body**

**MINUTES**

**Date:** Tuesday 17<sup>th</sup> July 2018

**Time:** 6.00pm

**Present:** A Owen  
J Thompson  
S Jefferies  
M Gould  
R Goodhand  
C Brown – left at 6.45pm  
M Amos  
A Muggleton

**In Attendance:** T Roberts - Clerk  
D Fingleton – SATs  
L Parfitt - SEN

**Apologies received and accepted from:**

M Hood  
L Milton-Downes

**Absent:** None

**Pecuniary Interests from Agenda Items:**

None

**Agree Minutes from Previous Meeting:**

Agreed and signed as a true record

**Matters Arising from Minutes:**

None

Signed .....  .....

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## SATs Results & Analysis:

Report given by D Fingleton. Highlights are:

- Very pleasing set of results
- Combined scores of 69.9% for St Paul's (national results 64%)
- % will increase as we can remove/ disapply 3 childrens results
- 2 papers have been returned for remarking
- An increase from last year – Maths 82.6% (76% last year)
- Teacher assessments in line with results
- St Paul's now in top 20% nationally
- Girls have closed the 'gap' against boys in Maths
- SEN & Disadvantaged groups performed especially well
- Disparity between boys and girls with 'Writing at Greater Depth' which will be the focus for the coming academic year

### Challenges from the Governing Body

1. Have disadvantaged group done better than last year?  
Yes – all groups have made better progress and the gaps are closing. Still more work to be done to improve further  
Cohort was very 'boy heavy' with some incredibly strong characters which brought additional challenges. The journey from Year 3 to Year 6 id due to the dedication of ALL staff. S Jefferies is incredibly proud of the achievements.
2. Are 'brighter' children doing as well as expected?  
Overall yes but it not possible to show this in SATs results as Teacher Assessments only allow for 'expected achievement'. To St Paul's they are children with histories and stories but to the government they are a percentage.
3. Have you had to deal with disappointment from the children / parents?  
Some disappointment but now able to view papers online to show where errors occurred.

The Governing Body wish to pass on their thanks to ALL members of St Paul's for an excellent set of results.

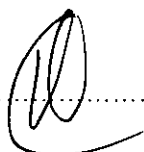
### Head Teacher Report:

Data Analysis sent to all governors prior to the meeting.

Highlights are:

- Year 3 – Exceeded expected tracking point although writing is still weak. Disadvantaged group are making good progress in Maths & Writing but not reading.
- Year 4 – Maths is weaker but progress is being made. Disadvantaged group making good progress and gaps are narrowing.
- Year 5 – tracking point are down. Could be due to lower school / upper school move or change in objectives. Usual trend is for point to dip in Year 5 but soon recover in Year 6

Signed .....



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Disadvantaged group have narrowed gaps in Maths and have made good progress in Reading & Maths

- Year 6 – on track

Disadvantaged groups the gaps have widened slightly

#### Challenges from the Governing Body

1. Do the results on SPTO relate to the White Rose Tests?  
White Rose Tests back up the results of Teacher Assessments. They are tailored to what has been recently taught.
2. Can White Rose Tests identify Gifted & Talented children?  
They only test on what has been learned but children can apply other skills that they have.

#### Key areas to focus on next year:

##### Year 4 Key Areas (2018/18)

- Writing will need to be a key focus to bring it in line with reading and maths.
- A key focus for disadvantaged children will be maths and they are significantly behind the progress made by their peers.
- Boys in Year 4 will need to be targeted in their writing in order to close the gender gap.

##### Year 5 Key Areas (2018/19)

- Maths in Year 5 will need to be a key focus to enable this subject to be more in line with Reading and Writing.
- Disadvantaged children in Year 5 will need to focus on their writing ability as they are significantly behind their non-disadvantaged peers.
- Boys in year 5 will need to be targeted for both writing and reading to close the gender gap.

##### Year 6 Key Areas (2018/19)

- Maths will need to be targeted as children working at ARE are just sitting below the progress made in Reading and Writing.
- There is a large number of disadvantaged children in this cohort and unfortunately the gap is widening, therefore targeted intervention will need to be put in place to narrow the gap and increase the % of children working at ARE in all three areas.
- There is also a large gender gap with more girls working at ARE in all three areas so boys will need to be tracked and monitored very carefully to ensure this does not impact on the progress made by the cohort as a whole.  
Final SPTO judgments are a result of discussion between class teacher and SLT member.

Signed .....



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## SEN Report:

Report given by L Parfitt (SENCo). Highlights are:

- New Year 3 are SEN heavy – 10 School Entry Plans. Transition meetings have taken place
- New banding system for funding has been introduced.
- Two Year 5 high banding children will be leaving for the Mendip School.
- No permanent exclusions
- Interventions need to be improved for 2018 – 19. Interventions are already in place for the new Year 3. Focus to be placed on interventions during Staff twilight meetings in 2018/19.
- Teaching Assistants will be using SPTO data to help plan interventions.
- Disadvantaged / SEN group have been horse riding again during Summer Term.
- Plan to write to all SEN families individually informing them of the interventions in place for their child.

Discussion took place regarding A Coomber (ELSA specialist) who will commence maternity leave in December. Governing Body agreed to employ a replacement whilst she is away from school due to the high number of Year 3 pupils needing additional support.

Governing Body expressed their thanks to L Parfitt and S Jefferies for all their work in obtaining the correct SEN banding for our children.

## Finance Report:

Brief update from T Roberts, Business Manager

Currently running at 20.34% expenditure

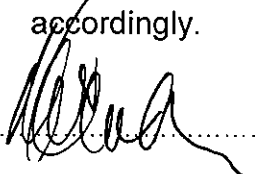
Explanations given for deficit cost centres and accepted by Governing Body

## Premises Report:

Report received by Governing Body prior to meeting. This included the following points:

- Timber trail project design complete, looking for funding
- 5 year fixed wire testing complete
- Lettings 4/5 nights bar Fridays
- CCTV reviewed twice since April. View log book
- New contract signed with Computeam (formally IDN) for tech support for the next 3 years. Saving of over £1000.00 over 3 years on contract. New Microsoft licences to include: - Windows 10 Upgrade to teachers and office machines, New Microsoft licences to take advantage of I pads and new keyboards. Rolling program being developed between DF+MA to manage IT budget and upgrade classroom computers accordingly.

Signed .....



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- 1 IR1 submitted this term, Girl with broken wrist. Reported to CHSU, No further action needed.
- Fire Risk Advisory visit this term. No issues identified.

No specific questions were raised at this point.  
Governing Body thanked M Amos for all his hard work.

**A.O.B:**

S Jefferies wished to make the Governing Body aware of the many sporting achievements St Pauls' have been involved with over the past year. A Evans and T Coburn have really raised the profile of sport within the school over the past 2 terms. The highlights include:

- Football Tournaments
- Rounders Tournaments
- Cricket Coaching by Somerset County Cricket
- Mini Olympics
- Skipping Workshops
- Cross Country Team success
- Lunchtime sports clubs
- Girls football team

The Governing Body wish to thank A Evans & T Coburn for all their hard work and achievements.

**Finally**

The Governing Body thanked S Jefferies and her SLT for all their hard work great achievements whilst covering the Head Teachers secondment.

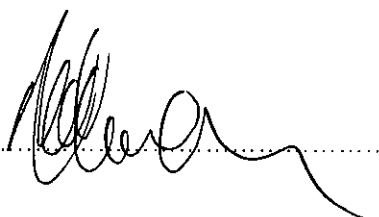
'What a superb team'!

A Owen gave personal thanks to S Jefferies for all she has done in her role of Acting Head since January 2018.

**Date of Next Meeting:**

Tuesday 11<sup>th</sup> September at 6.00pm

Signed .....



Date: .....

11/9/18