



**St Paul's CofE Junior School**  
**Meeting of the Full Governing Body**

**MINUTES**

**Date:** 14<sup>th</sup> July 2020 - via Teams  
**Time:** 2.00pm

**Present:** A Owen – Chair  
C Brown  
R Goodhand  
M Gould  
C Partridge - Head  
C Smart – Staff Governor

**In Attendance:** T Roberts - Business Manager / Clerk to Governors

**Apologies received and accepted from:** J Thompson  
I Phillips

**Absent:** L Milton-Downes

**Pecuniary Interests from Agenda Items:**

None

**Agree Minutes from Previous Meeting:**

Agreed and signed 14.07.2020

**Matters Arising from Minutes:**

Nil

**Head Teacher Report:**

COVID 19 – Update of DE Guidance for September opening:

- Change in focus from children to looking after/protecting staff
- Focus on distancing from other adults rather than children
- 3 separate staff rooms to enable staff social distancing
- 'Bubbles' will be Year groups rather than Class groups
- Children to face forward in class (Victorian style)
- Removal of all soft furnishings from classrooms
- One way entry and exit system for parents/children
- Staggered start / finish times
- After school clubs a possibility with some reorganization
- Collective Worship will be via Teams in class

Signed .....  .....

Date: ..... 22/9/20 .....

Other items to update:

New catering company has been appointed to commence September 2020. They have agreed to provide packed lunches for the first half term as time / space restrictions will not allow for hot meals initially.

Will be concentrating on 'Staff Wellbeing' for the first half term so ensuring that staff are restricting the out of hours communication with parents.

There is an understanding that 'Year 2' transition children/families are feeling 'dumped' by the Infant Schools due to their year group not being allowed to return to school before the end of the summer term.

### **New Appointments**

4 new TA's have been appointed by LP & CS to start in September.

Looking to appoint a part time Gardener

*CB Governor asked?*

*What are the plans for social distancing during TA interventions in September? Is aware that there will be lots of additional input to close the learning gap.*

CP – Emphasis on staff member keeping safe.

Staff / child to sit at angles to each other. Not face to face

Will be reminding staff during Inset Days

### **Finance Report:**

Headlines:

- Currently at 19.2% spent. All COVID 19 additional expenditure is being identified for internal reference.
- New History Timeline purchased and installed in the playground
- Planning application made for Portakabin intervention room
- Extra HTLA costs due to additional Forest School sessions.

### **AOB / Chair Update:**

Thank you to ALL staff especially Head / SLT for all their hard work and commitment during this extremely difficult time. St Paul's has a very motivated staff body who have pulled together.

Very important that ALL staff have a break over the Summer holidays.

**Date of Next Meeting:** Tuesday 22<sup>nd</sup> September – 3<sup>rd</sup> week of term to allow pupils/staff to settle

Signed .....

Date: 22/9/20