

St Paul's C of E V C Junior School
Minutes of the Full Governing Body Meeting

6:30 pm

Colour Coding – **Red = monitoring**, **green = challenge**, **blue = strategic planning**

Item		Action
	Clerk: Lynn Crisp Present: Chris Partridge, Albert Owen, Mark Hood, Sally Jefferies, Anna Muggleton, Julian Thompson, Cliff Brown, Hayley Green, Tracey Roberts Guest: Matt Amos.	
	Welcome to Mike Gould. Proposed to vote Mike Gould to the Governing Body, co opted post. Proposed: CP Seconded: JT All agreed.	
001	Prayer AO opened the meeting with a prayer.	
002	Apologies Laura Parfitt Absent: Magdalena Borowoska,	
003	Election of Chair Nominated: Albert Owen All agreed AO accepted the post	
004	Election of Vice Chair Nominated: Julian Thompson All agreed JT accepted the post	
005	Pecuniary Interests All re-signed/updated their forms.	
006	Agenda Item Interests Item 13 HT PM - JT, advises Governors on CP PM.	
007	Governor Code of Conduct/Confidentiality All Governors read the document and Chair signed on behalf of the Governing Body.	
008	Agree FGB Minutes Chair signed as a true record.	
009	Agree Standing Orders Agreed	
010	Matters Arising from the minutes. SDP under Item 16 MH still happy to be SEND Governor. Website is up to date. All Governors have sent CP information regarding themselves. SAT results – key percentages are missing for reading and writing. Percentages will improve when EAL children can be removed by 3. H&S, Business – Matt Amos Key fob system installed in school. Working well. Lower school have new tables. Whole school re furnished in 2 years, paid	

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	<p>for by letting out the hall. Staff room. Taken out the computers – a rest room not a work space. Zoned the area now. Much less cluttered. Weekly noticeboard remains A whole staff photography competition was held and the winning photos are displayed in the staff room.</p> <p>Safeguarding area/notice board in permanent place, updated monthly. H&S area/notice board in permanent place.</p> <p>No accidents reported to County. CB and MA walked around site this evening. H&S view, nothing to report. Chairs look good and much more comfortable for the students. Discussions took place. Rolling list of improvements is in place.</p> <p>CP thanked MA for stepping in and doing much extra work over the holidays. AO and GB also thanked him. TR also came in during the holidays, CP and board thanked her.</p>	
011	Urgent Business/Correspondence None	
012	<p>Annual Safeguarding Report There is currently a County IT issue with this. It will be updated when available. Central register is underway and new appointments are added. Q: How are we getting on with the Central registers? A: All new appointments are on the register. Staff employed over a long historical period, lots of investigation is taking place as to where their documents and information is. Lots remedial work taking place. This is an important OFSTED requirement. Discussions took place.</p> <p>Comment: It's a list with columns, are we saying that is complete? A: The central register is complete but the background info needs to be in the correct box. All staff/governors have DBS clearance.</p>	
013	<p>Agree Committee Members F&GP Members AO JT MH SJ CP HT Performance Management AO MH CB – 2 governor need training – please book training</p>	AO MH
014	Assign Governors to key responsibilities Update List	LC
015	Governor Officer List Update List	LC
016	<p>School Development Plan Will be updated this half term. Keep the same PDAs. Keep the format. Colour coding has been successful. Discussions took place.</p>	
017	<p>Bath and Wells MAT Presentation – AO. Any questions?</p>	

Central Record

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	<p>Lower school said: they needed a good academy, support for all subjects, thought it would be a two way partnership, local, Staff can look for posts in the federation to inspire them, if they want to. Liked the idea of planning visits etc.</p> <p>MH school fits nicely into the structure. Seems to be more of a federated MAT, not prescriptive. The 'waterfall' effect.</p> <p>St Paul's can offer the MAT a whole host of things. We can continue doing what we do well after speaking to the Trust. We can also learn from other schools. The MAT have Bath and Wells ambassadors, they spend the day in another MAT school. Feedback to grown-ups in schools saying what is good.</p> <p>CP is looking forward to working with other Heads.</p> <p>Q: Starting career paths? Over the 18 schools there is a melting pot in the organization, potential to move school, if wanted. Q: Can Staff can be seconded for periods of time? A: Yes.</p> <p>Q: Can staff be deployed against their will to another school? A: No, they may be offered the deployment, on secondment.</p> <p>Most MAT schools are good or outstanding.</p> <p>New members of staff will be employed by the MAT. Existing staff will remain employed by St Paul's.</p> <p>Q: Money from hiring hall? A: Remains our money.</p> <p>Money will still be available for CP to spend on behalf of the children. If it's above £5,000 a proposal from CP will be required.</p> <p>Q: How do staff feel? A: A decision needs to be made before we are forced. Good collaborative, development will be possible.</p> <p>Feedback from staff to Philip's presentation. Staff understand this is an open opportunity to work with like-minded professionals and room for promotion. There were concerns re the re deployment of staff to other schools, permanently.</p> <p>Reminder that once the decision is made it is irreversible.</p> <p>Reminder that many schools in Somerset have joined MATs.</p> <p>We are not receiving the support we should be from County.</p> <p>Q: Can you manage the finance, making sure the school is resourced as it is now and not financing other schools? A: Capped at 5% paid into Dioses pot. They cannot take any more than County do. Schools will still be paid per pupil. The Government set the funding for schools.</p> <p>If we want large money we have to present a business case which would go to the directors for approval. Q: Where does this money come from? A: There is a small amount held centrally, you would apply to the MAT instead of County. They are generally approved as will benefit the children.</p> <p>Q: Can money still be transferred from one budget code to another.</p> <p>A: Staffing and salary – moving towards a centralised system.</p> <p>H&S – Key people from County are being appointed to posts in the MAT. Discussions took place.</p> <p>There is a conversion grant which pays for legalities in transferring. C/F money will stay with us.</p> <p>Q: Any staff reduction in any area? A: Our training budget should reduce, staff numbers should not.</p> <p>Benefits: staff development, security, move into outstanding, working with outstanding schools.</p> <p>Main changes will be felt by TR, her team and CP.</p> <p>Will use the MAT platform for recoding results. Progress will be checked</p>	

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	<p>by the MAT. If results fall, MAT may get involved to support. Further discussions took place. Q: Who pays and sets pay for the MAT leadership? A: From the 4%, there is a performance pay team from outside the MAT. Bath and Wells MAT is a primary school MAT.</p>	
018	<p>Propose and Vote Bath and Wells MAT AO Proposal to join the Bath and Wells MAT. Seconded by SJ GB voted 6 in favour. 1 abstained.</p> <p>Seek advice from other school as to how parents and community were informed.</p> <p>Non church schools can join the MAT.</p>	CP
019	<p>Agree FGB and F&GP meeting dates Clerk updated the meeting list. Meeting closed 20.24</p>	

J W. Thongden 19th Dec 2017