

MINUTES

St Paul's Partnership Annual General Meeting

Meeting held on: 11th October 2017

at: 6.30pm

at: St Paul's C of E (VC) Junior School

Present: Alison Brady, Victoria Amos, Claire Howell, Victoria Lovelock, Peter Stanfield, Ellie Gough, Anthony Southway, Richard Stevens, Neil Hitt, Marie Marris, Gabriela Stevens, Tracey Roberts

Apologies: Claire Hitt, Lucy Milton-Downes, Emma Guidi, Sara House, Ellie Wilkins, Nici Catley, Yvonne Chaffey, Chris Partridge, Gemma Billing

	Agenda Item	Action
	Purpose of Meeting: - Annual General Meeting to elect new committee	
1	<p>Introduction and welcome from Alison Brady, temporary Chair Person. Described previous PTA setup and how the only two members were stepping down due to personal circumstances. Alison thanked them for their hard work and commitment to the PTA.</p> <p>Discussed the important role of the PTA and the benefits to the school and children by raising funds for equipment, school trips and improvements.</p>	
2	<p>Tracey Roberts introduced herself as Business Manager for the school. She briefly explained the school budget and how the school is in a healthy position at present.</p> <p>Tracey went on to tell us how valued the PTA are to the school as they are able to help provide the nice little extras that the school can't manage on their own such as school trips, events and equipment. Tracey also explained that the contribution the PTA make to the crossing patrol wages was very much appreciated by the school and parents as it helps ensure the children's safety crossing the road leaving the school.</p> <p>Tracey said the school are very happy to support the PTA and that a member of the SLT will always try to attend our meetings.</p>	
3	<p>Alison advised us of the current bank account balance (£5457.27) and went through how much had been raised at PTA events the past year.</p> <p>The PTA contributed towards the cost of the new Ascott Shelter and the purchase of the Year 6 Leaver's hoodies.</p>	
4	<p>Proposals</p> <p>To adopt the PTA UK's constitution as our new Governing Document – unanimously agreed</p> <p>To change the name from St Paul's Partnership PTA to St Paul's PTA – unanimously agreed</p> <p>To change current banking provider from HSBS to Lloyds (due to closure of HSBC</p>	AB &

<p>branch and the travelling and time consumed in banking in Wells – unanimously agreed</p>	<p>CH</p>
<p>5 Nominations & Voting</p> <p>Officers: Chair Person – Victoria Amos Secretary - Alison Brady Treasurer – Claire Howell</p> <p>All voted in favour of above nominations.</p> <p>Ordinary Members: Ellie Gough Marie Morris Gabriela Stevens Emma Guidi Beck Stokes Lucy Milton-Downes Peter Stanfield</p> <p>All voted in favour of above nominations.</p> <p>***** Amendment***** Due to a change in personal circumstances Victoria Amos is now unable to stand as Chair. The Committee agreed unanimously to the following changes</p> <p>Chair Person - Alison Brady Secretary - Ellie Gough Treasurer - Claire Howell</p>	
<p>AOB Claire explained the requirements for St Paul’s PTA to register with the Charity Commission. This will be done as soon as possible.</p> <p>Discussion held about school Disco. Lots of suggestions including the possibility of separate upper and lower school discos, restricting spending money, ticket price to include free squash/water and a snack/sweets. No fizzy drinks due to the mess left behind.</p> <p>Discussed introducing cake sales, either by year group or house groups. Tracey agreed that they were very popular in the past. Suggestions included healthier options such as fruit kebabs, cereal bars and other alternatives to cakes.</p> <p>Chair would like to send out a questionnaire to parents/carers to obtain their views and ideas for the PTA going forward. A PTA newsletter was suggested to keep parents/carers up to date on news and events.</p> <p>Discussed inclusion of all children for events including those whose parents may be</p>	<p>AB & CH</p> <p>AB & EG</p>

	restricted by financial situation. This will be done in conjunction with the school so all children have the opportunity to attend future events.	
7	Next meeting date Thursday 2nd November 6.30pm for committee members only. Ellie has kindly agreed to host the meeting at her home. Address info will be emailed to committee members.	AB & EG

The meeting closed at: 1935