

St Paul's C of E V C Junior School
 Minutes of the **Full Governing Body** Meeting
 Date: 06 12 16
 6:00 pm

Colour Coding – Red = monitoring, green = challenge, blue = strategic planning

Item	Action
	<p>Clerk: Lynn Crisp Present: Chris Partridge, Albert Owen, Sue Marable, Mark Hood, Laura Parfitt, Anna Muggleton, Julian Thompson Guest: Greg Byrne, Matt Amos, Tracey Roberts, Magdalena Borowska, Cliff Brown</p>
6-7 pm	<p>SDP meeting to discuss the priorities</p> <p>Introductions around the table. SDP is an important link between governors and school – strategic view of school, governors and class teachers all involved. 4 strands were tailored to the old OFSTED framework. Strand re behavior to change to vulnerable children. Will encompass behavior. Behavior has improved and all children are fully inclusive. Governors agreed. Authors were invited to join FGB Meetings as and when they feel it necessary. Looking at PDA3 – with SLT – it's about gaps in literacy. Will look at Autumn term data analysis to focus on the plan. The SDP will then be updated. Will look at how G&T and ICT will be implemented across each PDA.</p> <p>Appoint governors to each PDA (key area) CP took link governor and staff names to update the SDP.</p> <p>Match PDA with finance, TR Business Manager in attendance to look at the budgets for PDAs.</p> <p>Governors met with the respective member of staff per PDA to discuss the way forward.</p> <p>Governors returned to the meeting and informed the meeting of their discussions.</p> <p>Welcome Magdalena, Parent Governor. Proposal to appoint Magdalena to the Governing Body. CP Proposed MH seconded All agreed.</p> <p>Matt BEMIS Security Outdoor play area Redecoration</p> <p>PDA 5 Singapore Maths approach Mental calculations</p>
	CP
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	<p>Testing using White Rose tool 3 x per year.</p> <p>PDA1 Challenge to CP – moving on, looking at data, Y3 phonics results coming in, where does it fit in? SPAG – what are we doing about the results, what are the outcomes expected. Have to link inputs to outputs. Look at any Y3 student educational issues and plan/test around these. Welcome to Cliff Brown new Foundation Governor. Greg and AO Accelerated reading so much has been done. Possibly use a notice board to recognise half termly good reading and a small prize incentive. More work to be done within the library area. Look at coding. Possible 10 mins per week where the whole school stops to read. Could be trialed. Perhaps look at other schools' best practice.</p>	
	<p>Broadband update and Site Manager role within the CLP. MA has been working on the broadband update. May 17 schools will have to find their own broadband providers, County are no longer supplying this. Fibre Optic broadband is the chosen options. Quotes found – using IDN – if other schools join we receive a payment to offset our costs. 5 have signed up so far. £4,250. School will receive £4,000 back from County for 3 years then will be re-negotiated. A list of providers were given to us by County. It will not cost school any more this year. Wi Fi is available in every classroom. CP thanked Matt for the work he has completed on this. Site Manager role (MA). 34,500 spent on BEMIS each year. The school is now mostly in good repair. BEMIS has gone and the replacement company is not coming up to standard. Decision has been made to come out of BEMIS. MA is looking at the paperwork side and ensuring all is in place. A deal has been struck with Baileys. Other school are signing up to this as well. The more schools involved the cheaper the cost. MA will be released to carry out some work at other schools. Looking at employing a handyman to carry out day to day repairs. Any profit from other schools will be kept in a maintenance pot. Q: If 5 schools buy into MA will we lose him? A: Only offered to CLP at present. This scheme will evolve over time. At the moment it is for a set amount of time/hours per school joining it. Noted to be aware of any back log of repairs in other schools. Asbestos, other schools public liability will cover MA whilst offsite. Insurances are being looked into. £2,000 payable is for services and compliance, not physical caretaking. Individual repairs for other schools will not be covered and this has been made clear.</p>	
001	Prayer AO opened the meeting with a prayer.	
002	Apologies Sally Jefferies	
003	Declaration of pecuniary interests No changes Governors re-signed the forms	

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004	Minutes of the last meeting Chair signed as a true record.	
005	Matters Arising Point 13 assigned governors may change after tonight's meeting.	
006	Introduction of new Governors This has been covered. Training and development program given to new governors.	
007	<p>Report from HT – Autumn Term Copy available on the evening. CP went through the report. The report is saved with the electronic copy of these minutes. Any questions: Q: How many support staff do we have now? A: 20 support staff, Teachers 14. Staff sickness was discussed. Q: True to say PP numbers in Y3 falling slightly and EAL proportionately has increased? What proportion of EAL are also PP? A: Not very many. Q: What proportion of EAL are what we would call Stage 2 EAL? A: Again not very many. There are still several who need extra support. For the first time we are experiencing children whose first language skills are not great and it is difficult to then learn English. They have the social language but not in depth enough to learn easily. Approx 73 children have been identified. TA training has taken place. Discussions took place. Q: What are we saying to the Infant Schools about this? A: They are aware of the issue. Needs are more hidden in KS1 as all children are learning language skills. Proposal: we should have an understanding of the level of challenge facing the children and the staff, some ideas are happening to assist their learning. Governors at each meeting should have an update how the Y3 EAL children are progressing? 25/26 children. Could the year group EAL be organized to have English lessons? Would be difficult as all at different levels/14 or so different languages. Agenda Item – Y3 – different groups update/data. Discussions re data recording took place. Data will be provided at each meeting, contained in HT report. Noted that we can only deal with and teach the children when they come into our school. We have signed up to PASS – school/learning readiness. Shows progress in all areas not just academic. DFE advice is currently to have primary schools not infant and junior schools. JT and AP carried out CP performance management. JT is writing the report.</p>	CP/LP
008	Review of current available assessment from Autumn Term Covered in other areas. 2 systems running at the moment. Tying up last bits. Next meeting will show hard data. Reader volunteers from Governors would be helpful. Look at a register of parent volunteers for this.	CP
009	Review of 12 classes and new SLT Good decision to go to 12 classes. In lower school 24/25 on average in classes 3 and 4. Each year group has key identifying factors. Proposal to offer thanks to CP and the staff for their planning and hard work last summer on the 12 class structure. Governors agreed. In addition	

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	<p>the atmosphere in school is great. Q: Given projected numbers in 2019, could we increase number of classes? A: It would be possible. SLT are SJ CP DF LP</p>	
010	<p>Academy Update Couple of meetings with schools in CLP. 1 = Vision and values. All want the same sort of words. As St Paul's is a Church school – a clear message needs to embrace the Christian Ethos of the school. Our values and link to the local Churches must be seen as a key feature of the vision and values. 2 = Looking at an academy application to see what it looks like and see what questions it answers. We have to act quite quickly, new house building will be taking place soon. Invitations to bid for the new school will be invited at some stage and we need to be in a position to bid as an academy. MAT solution but not necessarily a SM MAT. We are also in discussions with the BWMAT and these meetings are running parallel to the CLP meetings. Any legislation? DFE website has information. Discussions took place. JT will feedback after the next Academy meeting.</p>	
011	<p>Agree Items for the next agenda Y3 – all groups general update, supportive</p>	CP
012	<p>Date of next meeting Tuesday 17th January 2017</p>	