

**St Paul's C of E V C Junior School**  
**Minutes of the Full Governing Body Meeting**  
 Thursday 2<sup>nd</sup> July 2015  
 6:30 pm

Colour Coding – Red = monitoring, green = challenge, blue = strategic planning

Item		Action
	Clerk: Lynn Crisp Present: Chris Partridge, Julian Thompson, Albert Owen, Sue Marable, Mark Hood, Fran Lenzi, Sally Jefferies, Laura Parfitt, Dawn Gould, David Dixon	
1	Prayer AO opened the meeting with a prayer.	
2	Apologies Elliott Hill	
3	Pecuniary Interests No Changes	
4	Agenda Item Interests None	
5	Agree FGB Meeting Minutes Apologies for email agenda from CP. Some responsibilities have been passed to SB re governors. Regular agenda item in future, future agenda items. AO proposed the minutes be signed as a true record. CP seconded SM signed as a true record.	
6	Matters Arising from Minutes None	
7	Teaching & Learning Minutes DD noted that the reporting to committee was first class. A huge amount of work had taken place. SM said the SCITT programme appointment for training teachers is commendable. Congratulations. The GB thanked LP for her work in enabling school to achieve the dyslexia friendly school status. An incredible amount of work had taken place to achieve this. Noted the whole school approach to this together with SEN support is excellent. Q: Are any other Shepton Mallet schools currently part of the SKIT Program? A: No only schools in Taunton and Bridgwater at present. 69 students on 1 day represents £1200 paid to school, two separate workshops also scheduled. CP is also delighted, press will be informed. Q: How do they check standards? A: They have their own OFSTED Inspectors who check they select schools appropriately. Next step is to become a teaching school. At the moment full teacher training will not take place here. At a recent conference, links were made with Bristol schools.	
8	Finance and General Purposes Minutes Any questions for committee. Budget is fine and is fluid. SB doing a magnificent job as finance officer and is looking at every penny spent. Money is moved around and this is acceptable in schools budgets. The package we have in place for Governor support is the best one. We have a whole Governor training course included. Proposed a	

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	<p>raiseonline/levelling training session. AO will talk to SS to organize this. SM said the monthly spend at the top of each budget report is extremely helpful.</p> <p>PP spend is scrutinised at each meeting.</p> <p>12 classes almost certain for next September possibly 13 after that so we must remain vigilant re spending. Governors need a strategic view with how to manage buildings and children with additional children.</p> <p>Noted more housing planned for Shepton.</p>	AO
9	<p>Pupil Premium</p> <p>CP and SJ attended a PP/SEN conference.</p> <p>They reported that a visit had taken place from a company supplying an intervention package which includes supplying practitioners who work with groups of children.</p> <p>There is a substantial cost attached to the scheme, however a 30 days written notice if not satisfied period has been negotiated and the company will invoice every 2 weeks, no up- front payment is required. CP and SJ confirmed that they would like to buy into this.</p> <p>A meeting is booked for Monday to finalise details. They have a good success rate according to data. Specific PP children will be selected. 4 children to a group/1:1 for 12 weeks.</p> <p>Q: How do they measure the impact? A: Assessment at the beginning and an assessment at the end to show progress, school will also monitor.</p> <p>Q: How much will it cost? A: £12K for 2 days per week for an academic year.</p> <p>CP confirmed that he is happy with the 30 day 'get out clause' and that their staff have had good training.</p> <p>Resources – it's about the training with the resources and these people have this training.</p> <p>A governor asked whether quotes had been sought from other companies. The reply was that this is a new concept, this company has entered the market early. Bristol school contacts were given to CP. Somerset schools have not yet signed up because the company have only just begun moving into Somerset.</p> <p>Q: Why will they deliver intervention better than in house?</p> <p>A: They have 1 focus i.e. the actual interventions. Our TAs have other responsibilities.</p> <p>EAL - some budget from SEN goes to this section of school. We see the progress they make and this will be the same thing. GB agreed they need to see change very rapidly.</p> <p>JT will make contact with other schools using the service. CP to give him the contact details.</p> <p>Reiterated must show value for money. Needs to be considered decision, make sure all the homework is done.</p> <p>Agreed 30 day clause is essential to monitor impact. As a school we must continue to try new things. The company also run an after school club as well.</p> <p>CP confirmed that he would like this up and running in September.</p> <p>Noted that the last OFSTED inspection stated we had to think about getting to outstanding, this is the type of thing which could help achieve it. G&amp;T children, top 5% still need to be targeted.</p> <p>Comment - Is this the best use of the money?</p> <p>AO proposed we go ahead and have total scrutiny of the children's assessment on day 1 and day 30, if they have not made progress then we pull out.</p>	CP/JT

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	<p>CP seconded this. TA skills discussions took place. CP agreed to research other providers while we are in the 30 day period.</p> <p>Q: Why is this the best approach? A: Almost as if we are employing someone to teach the children. Q: Is the way the company measures children robust? A: yes CP will sit in the assessment process and we will carry out our own. Concern re energy factor, will the achievement be sustainable? i.e. what happens when the intervention finishes? A: Monitored over the year.</p> <p>This was the only company offering this concept at the conference. Other Somerset schools signed up for the talk/visit. Proposal: trial Ignite and Inspire for the 30 days with close scrutiny and cancel within the 30 days if not satisfied. AO seconded the proposal. The Governing Body voted on the proposal and 1 Governor was opposed. SJ will decide group or individual according to pupil need. Data will be presented.</p>	CP
10	<p>Academy Update 1 Diocese meeting – multi academy trusts (MAT), one is already established. 12 schools in trust spread out geographically. Recent OFSTED inspections are pleasing. DFE says MATs have to get bigger. School budgets will be under increasing pressure in the future. The trust will support other Church schools joining, to form an academy, with an academy board sitting above the local schools governing body, they would only intervene if results dipped below good. Non Church schools may join. Discussions took place. Academy discussions with local schools have taken place. Further meetings are planned.</p>	
11	<p>Building and SEN adaption Mendip Council have found listing paperwork. All our renovations have been put on hold. CP will keep informed</p>	
12	<p>Assessment without levels School Pupil Tracker – CP has spent an afternoon at another school evaluating the software. Will be implemented and all data merged from Sims. CP thanked LP SJ and David for taking on some of CP's duties to enable him to investigate new ways of recording data. A third of schools in Somerset are using this package. Training is planned. Reviews were discussed from handout.</p>	
13	<p>Staffing update SW teaching. LP will become Lower School Leader. SJ removed from class based role and into Deputy Head Role. SS moving back to 4 days in September. SS removing herself from SNL team. Gone from 7 people to 4 on senior leadership team. LP SJ DF CP. Chair commented on SJ appointment, benchmarking took place prior to appointment, went well and were impressed with her commitment and</p>	

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	<p>passion for the school. Governors know SJ will challenge CP when needed.</p> <p>Challenge: Q: new staff personal development will be supported? A: Yes it will. CP pointed out the very good middle leadership team and told the meeting how supportive they are of new staff.</p> <p>Q: Are new staff appointed a more senior mentor? A: Yes.</p>	
14	<p>Policies Monitoring First meeting in September.</p>	
15	<p>Safeguarding Report Next meeting has to be presented prior to October 2015. Agenda item.</p>	
16	<p>GB membership Have to look at re constitution. Overdue and need to do it. Proposal: to think how our GB should look over the summer holidays LC email re constitution document. Agenda next meeting</p>	LC
17	<p>PFSA update 1 has sent a letter to CLP re line management. Meeting on 17<sup>th</sup> July.</p> <p>CLP update Some collaborative work is taking place between teachers. SENCo meeting are working well.</p>	
18	<p>School Development Plan Will be emailed to Governors. Co-ordinators have up dated the plan</p>	
19	<p>Agenda items for next meeting Actions List Policy review Chair and vice posts Re constitution Safeguarding Committee membership Ignite and Inspire feedback - SJ School Development Plan</p> <p>Date of first Full Governors Meeting: 24<sup>th</sup> September 6.30 T&amp;L : 8<sup>th</sup> October 6.30 Business: 12th November 6.30 Governor lunch inset day 1<sup>st</sup> September 12.00 – 1.00. Please bring pudding.</p> <p>AOB The Governing Body agreed to use Ariel font for minutes and agenda in future. Meeting closed 9.15</p>	